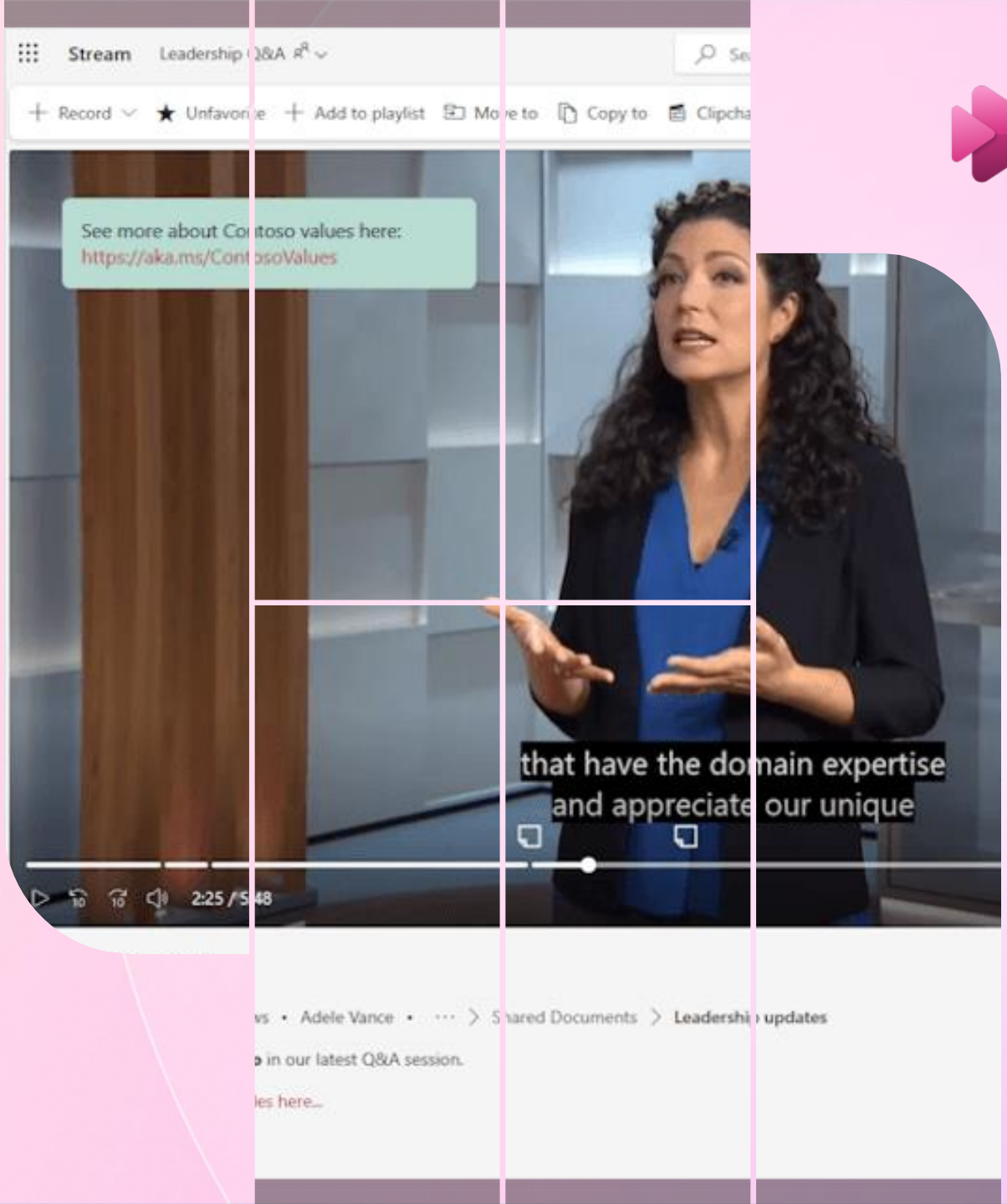
Microsoft Stream

Share Videos and Knowledge Seamlessly

July Spotlight Session



This session is being recorded

Everyone is muted

For Microsoft 365 Business Standard to Premium licenses

Post questions in the chat box

A post-session email will be sent out



Agenda

Microsoft Solutions Partner
Modern Work

01 What is Stream

02 A tour of Stream landing page

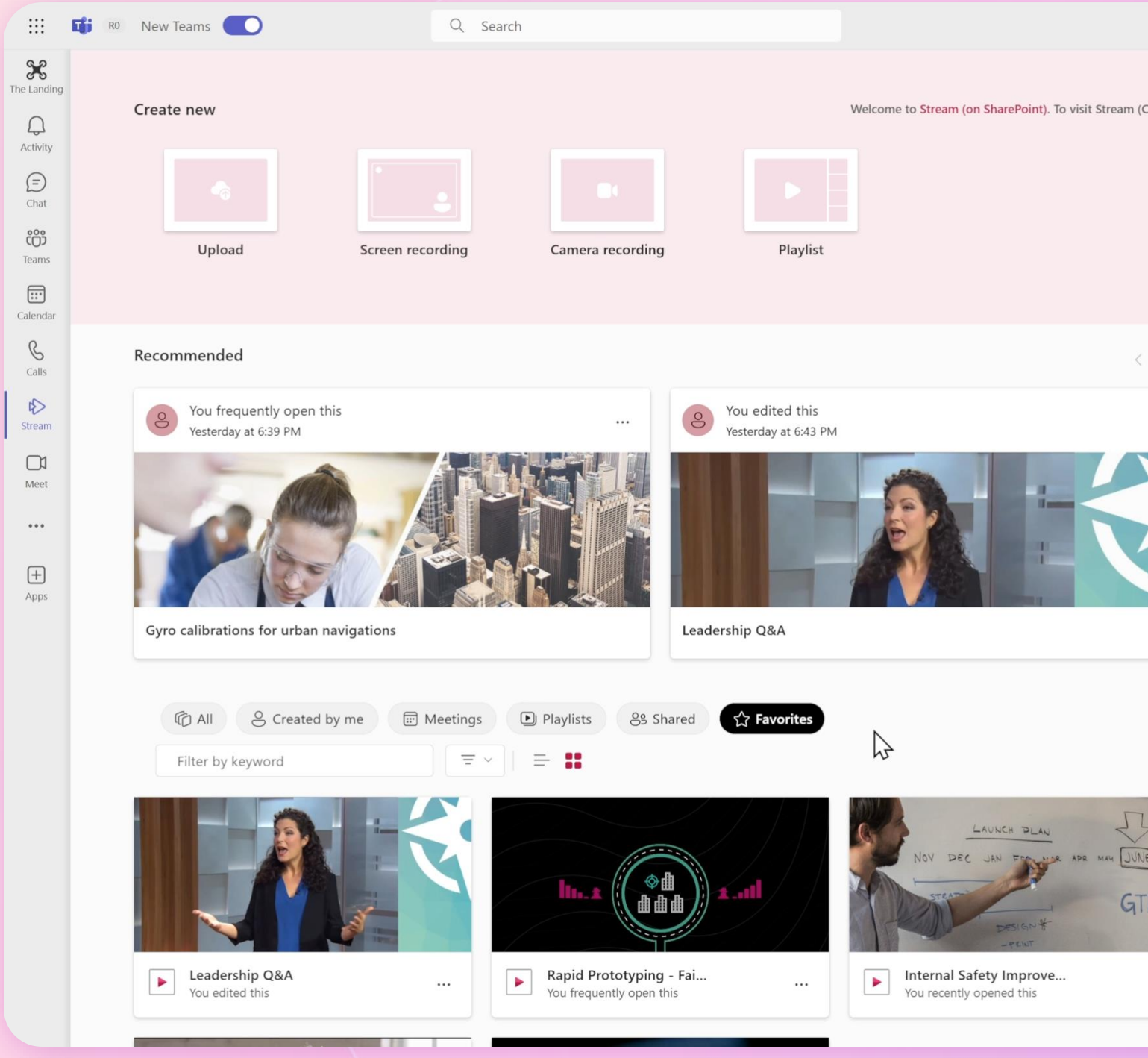
03 Uploading and sharing videos within your organisation

04 Recording meetings

05 Tips for maximising engagement and accessibility

What is Stream

It’s an organisation’s own video site





	Common use #1: **Small scale sharing**	***Common use #2:*** **Organisation-wide top down**	***Common use #3:*** **Team collaboration**	***Common use #4:*** **Organisation-wide collaboration**
Need	Simple video sharing	Anyone in the organisation can view, but only a few can add videos	Only team members can view and add videos	Anyone in the organisation can add videos that anyone can view
Examples	Small scale sharing with a link	Messages from the CEO or other leaders Human Resources information Onboarding training for new employees	Any sort of team, departments, or divisions where everyone can contribute	Single organisation-wide video portal destination Organisation-wide video portal destination for specific topics or content
What to do	Upload to OneDrive, Teams, or SharePoint Get a share link	Upload to public SharePoint Communication Site	Upload to private Teams team	Option A: Rollup organisation-wide video through a SharePoint communication site with highlighted content web parts scoped to videos across all sites Option B: Single destination for uploaded videos through a public SharePoint communication site that is open to all to upload

Feature / Plan	**Business Basic**	**Business Standard**	**Business Premium**
Microsoft Stream	✅ Included	✅ Included	✅ Included
Record Teams Meetings	✅	✅	✅
Live Transcription in Teams	❌	✅	✅
Video Sharing and Permissions	✅	✅	✅
Integration with OneDrive and SharePoint	✅	✅	✅
Advanced Security (e.g. Intune, AIP)	❌	❌	✅

All three plans support Microsoft Stream, but Business Standard and Premium offer enhanced features like live transcription and security tools that improve the overall video experience.

Timeline

2017

Launched as a replacement for Office 365 Video

2020

Integrated video storage for better compliance, search, and sharing

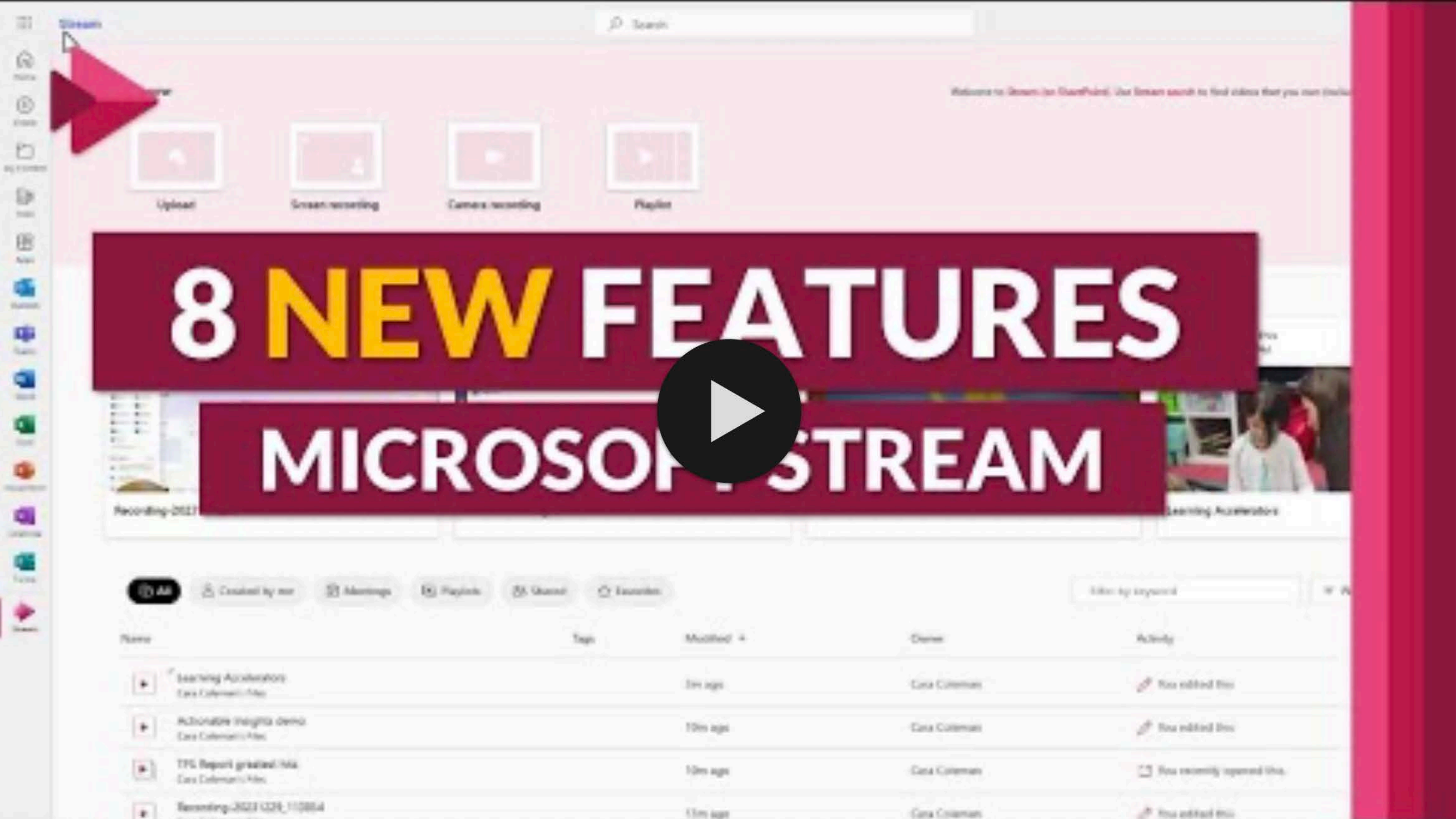
2024

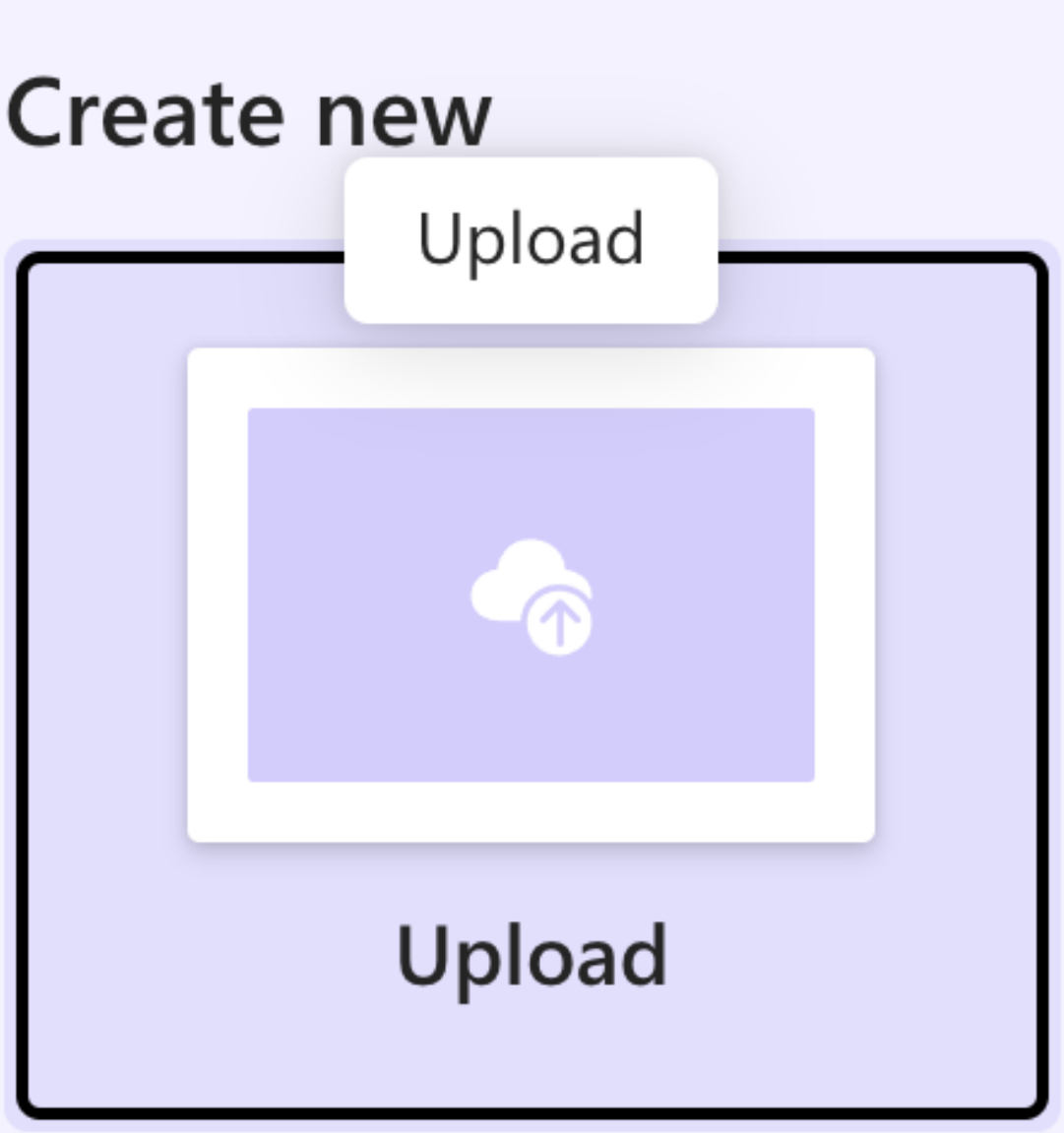
Stream becomes fully embedded in Microsoft 365 apps

2025

Clipchamp and Stream are merged into a single, streamlined video solution

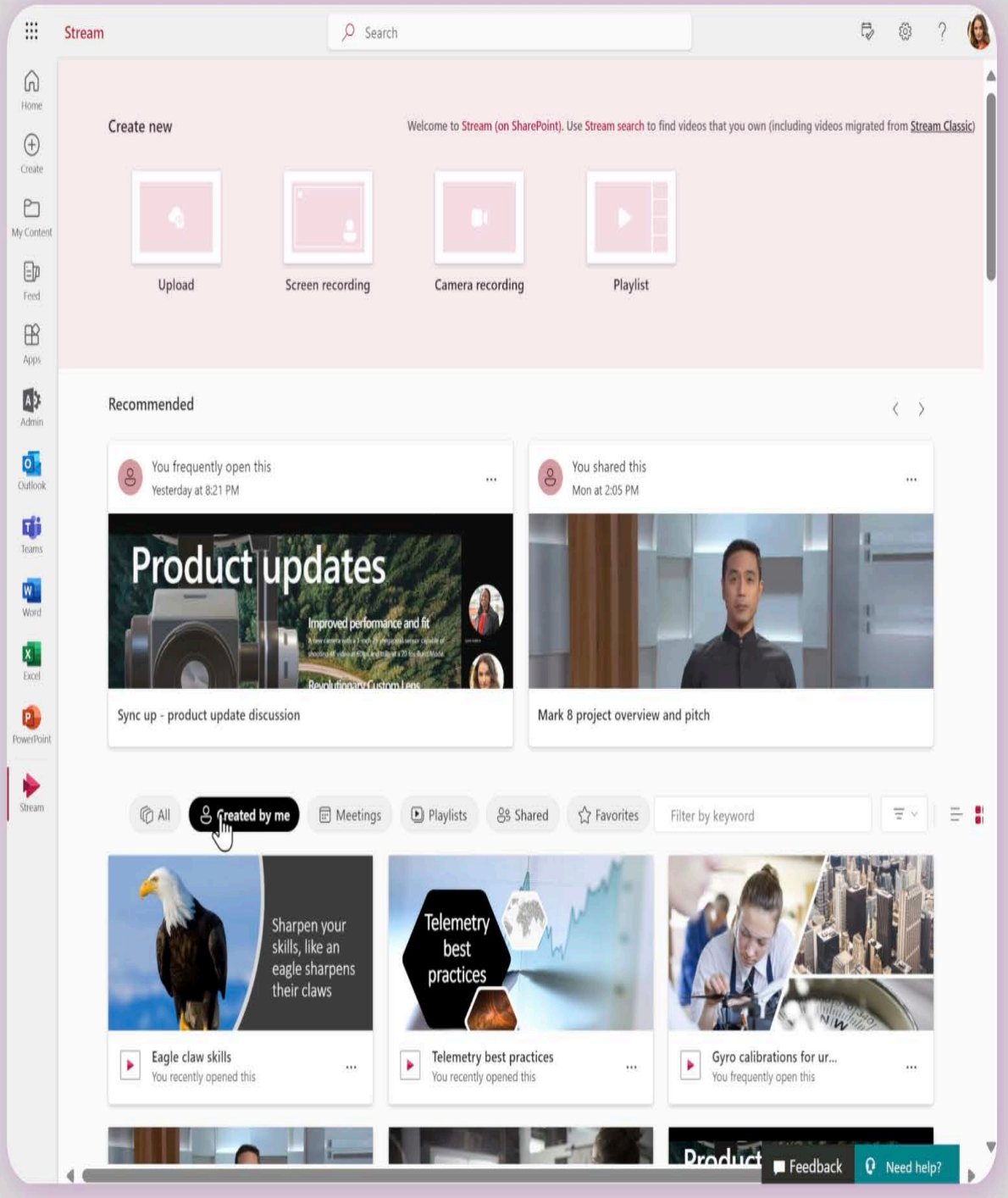


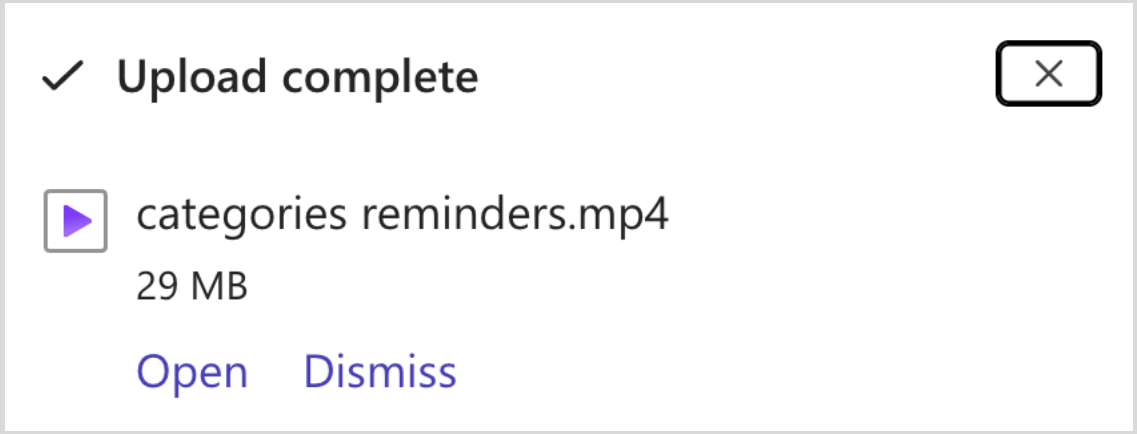

8 NEW FEATURES
MICROSOFT STREAM



Uploading and Sharing

A quick guide


Stream
Search
Home
Create
My Content
Feed
Apps
Admin
Outlook
Teams
Word
Excel
PowerPoint
Stream
Create new
Welcome to Stream (on SharePoint). Use Stream search to find videos that you own (including videos migrated from Stream Classic)
Upload
Screen recording
Camera recording
Playlist
Recommended
You frequently open this
Yesterday at 8:21 PM
Product updates
Improved performance and fit
Sync up - product update discussion
You shared this
Mon at 2:05 PM
Mark 8 project overview and pitch
All
Created by me
Meetings
Playlists
Shared
Favorites
Filter by keyword
Sharpen your skills, like an eagle sharpens their claws
Eagle claw skills
You recently opened this
Telemetry best practices
Telemetry best practices
You recently opened this
Gyro calibrations for ur...
You frequently open this
Feedback
Need help?

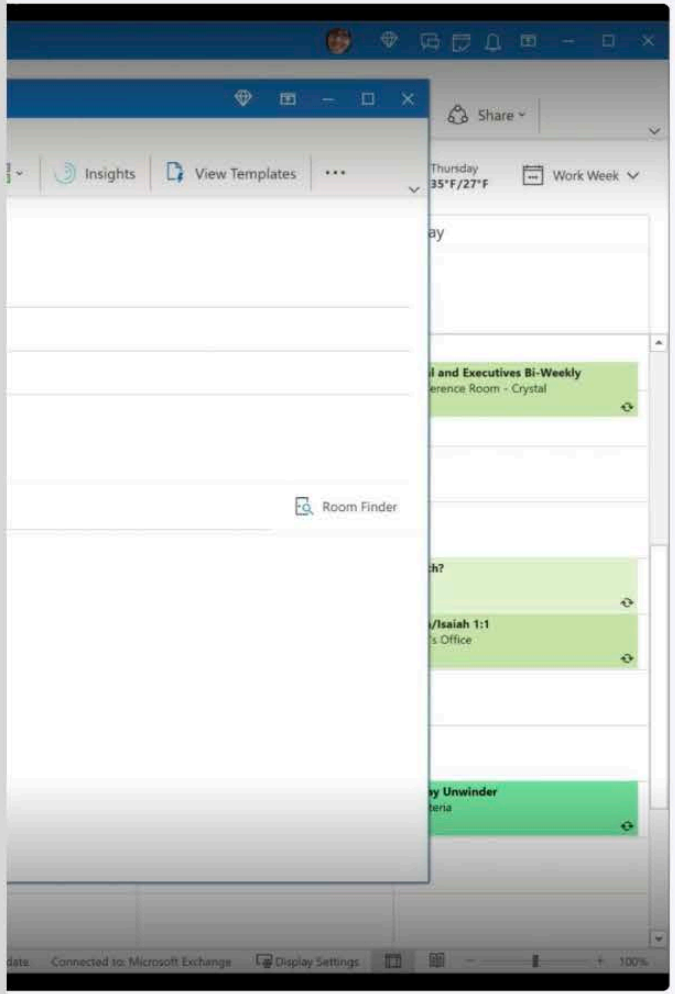

Upload complete
categories reminders.mp4
29 MB
Open
Dismiss



categories reminders

July 3, 2025 • 0 views • Caroline Ellis • HD • ••• > Documents > **Videos**

Add a description to explain what this video is about.



Trim

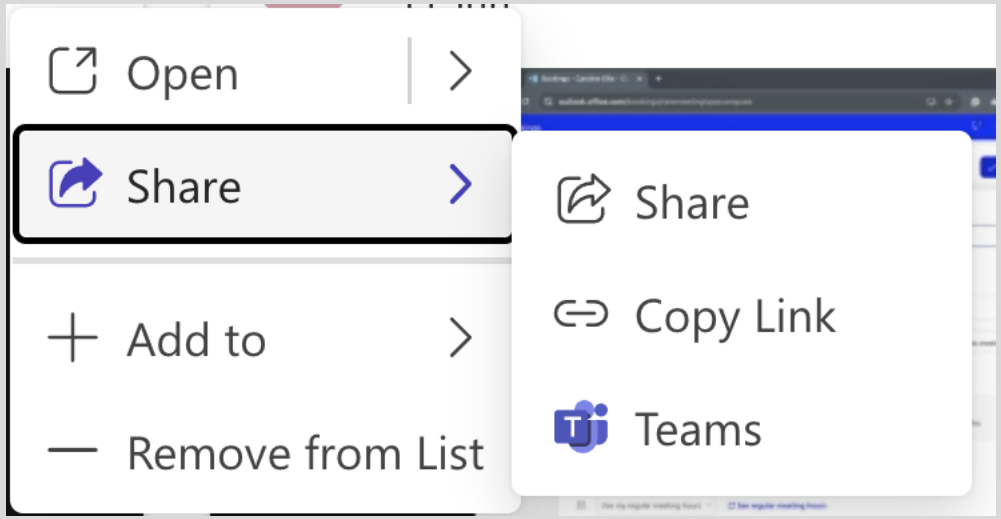
Copilot

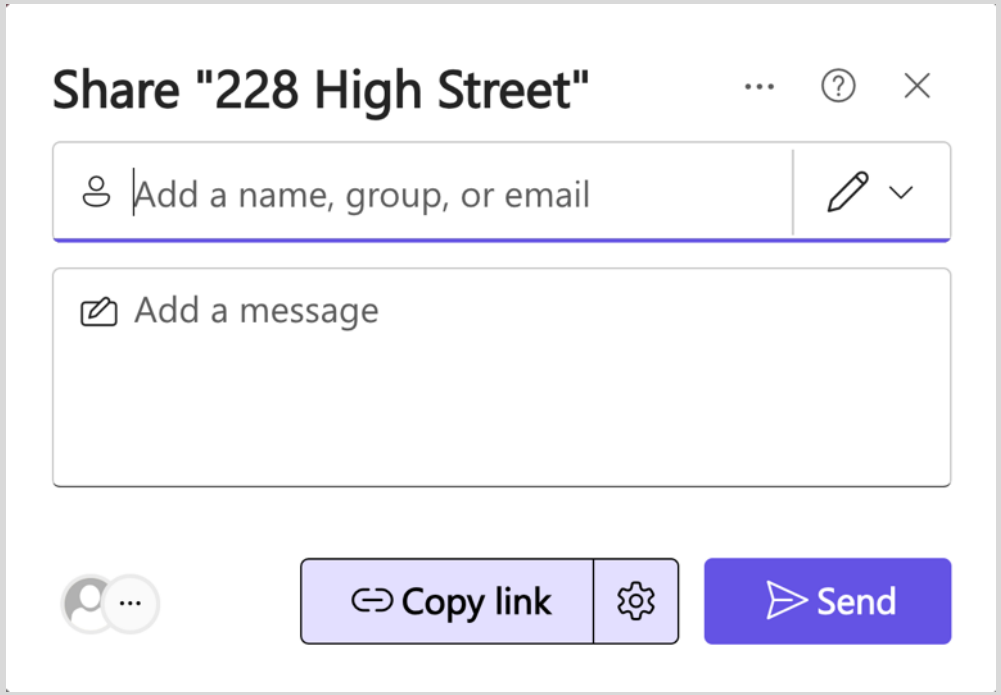
Interactivity

Comments

Video settings

Analytics


Open
Share
Add to
Remove from List
Share
Copy Link
Teams


Share "228 High Street"
Add a name, group, or email
Add a message
Copy link
Send

Link settings

228 High Street

The link works for

People in IT Champion Ltd

Only people with existing access



People you choose

Share with specific people you choose inside or outside of IT Champion Ltd, using their name, group, or email.

More settings

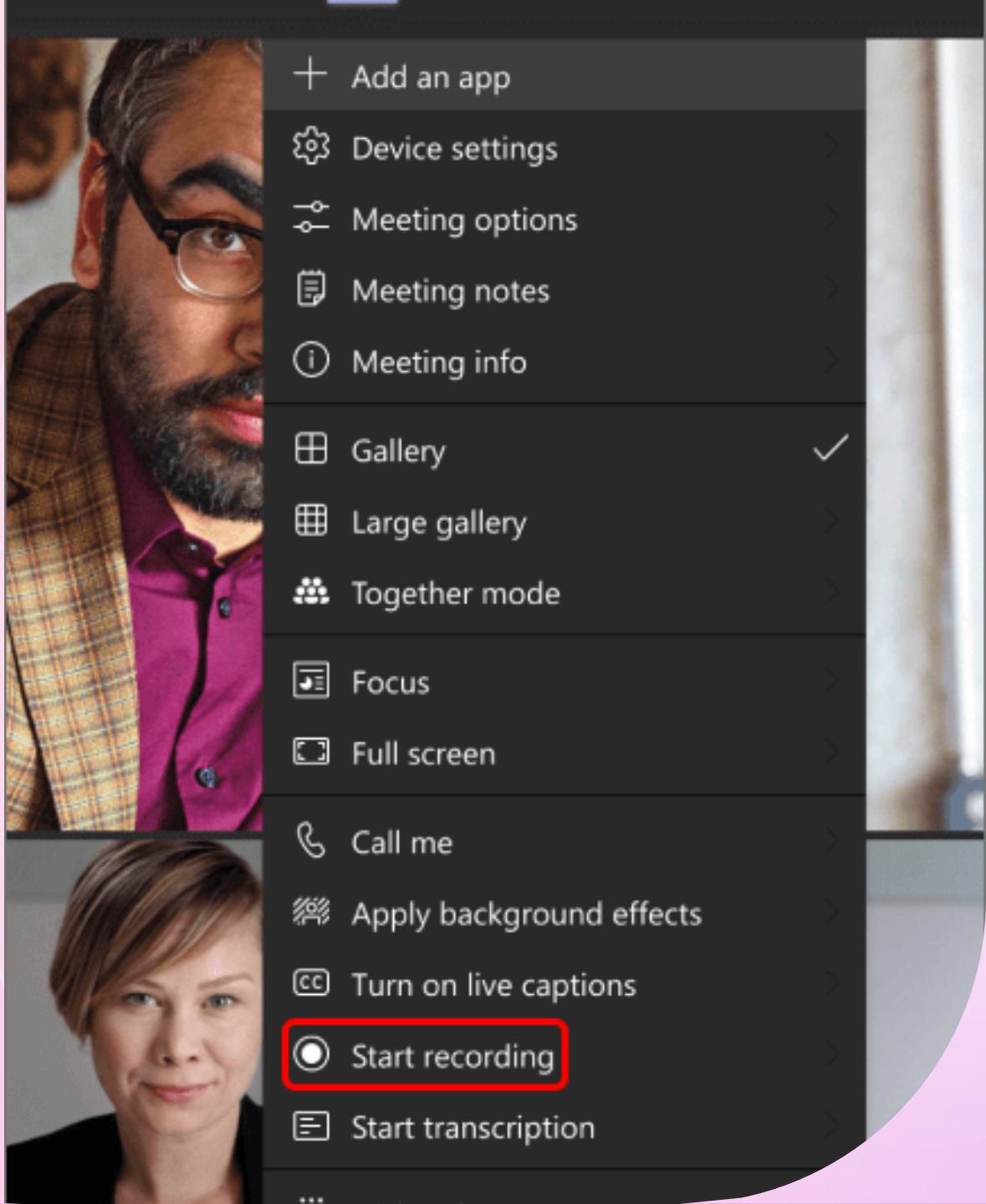
Can edit

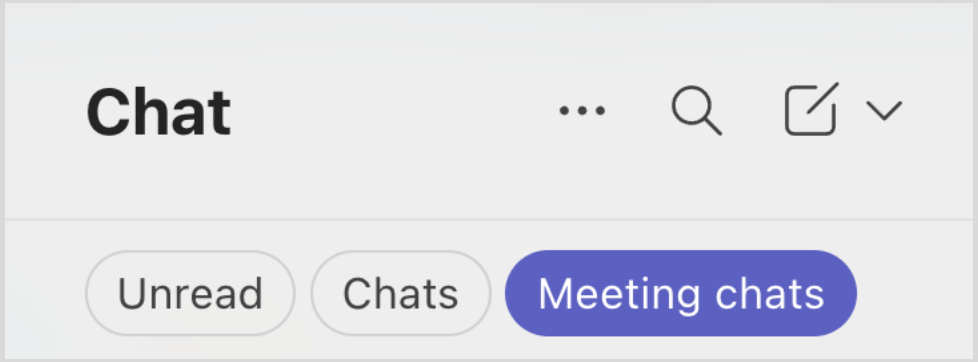
Set expiration date (MM/DD/YYYY)

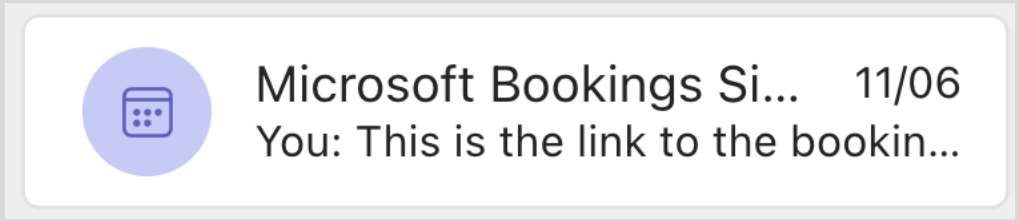
Apply

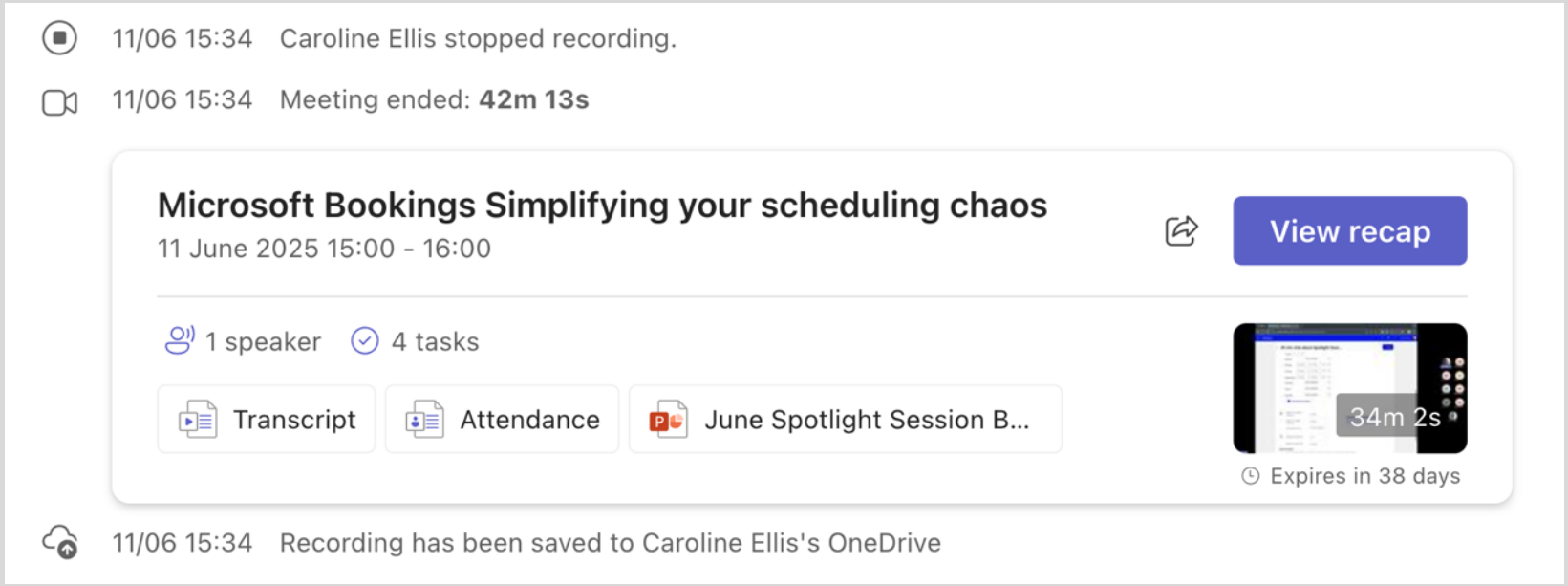
Recording meetings

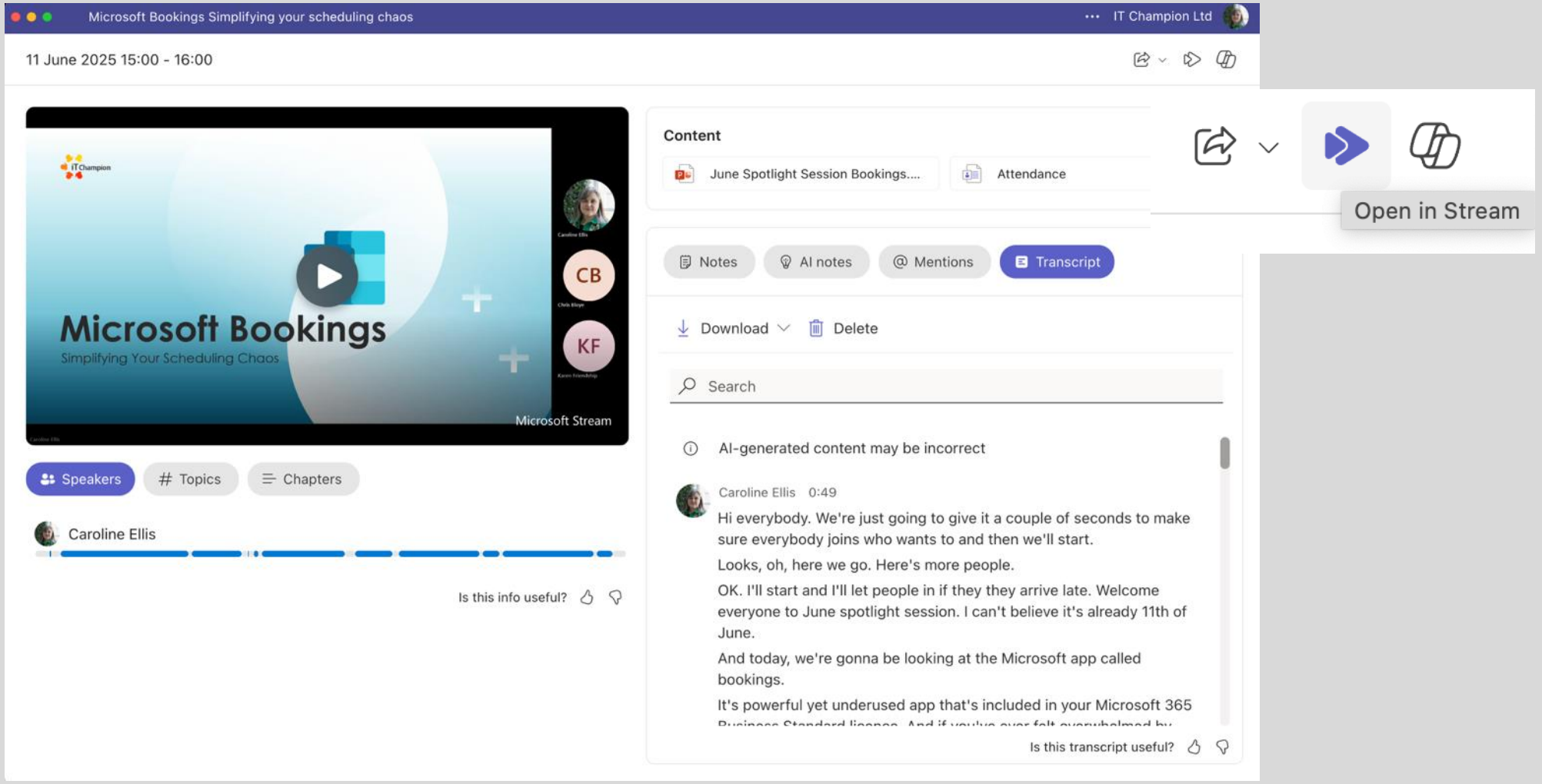
From Teams




Chat
Unread
Chats
Meeting chats

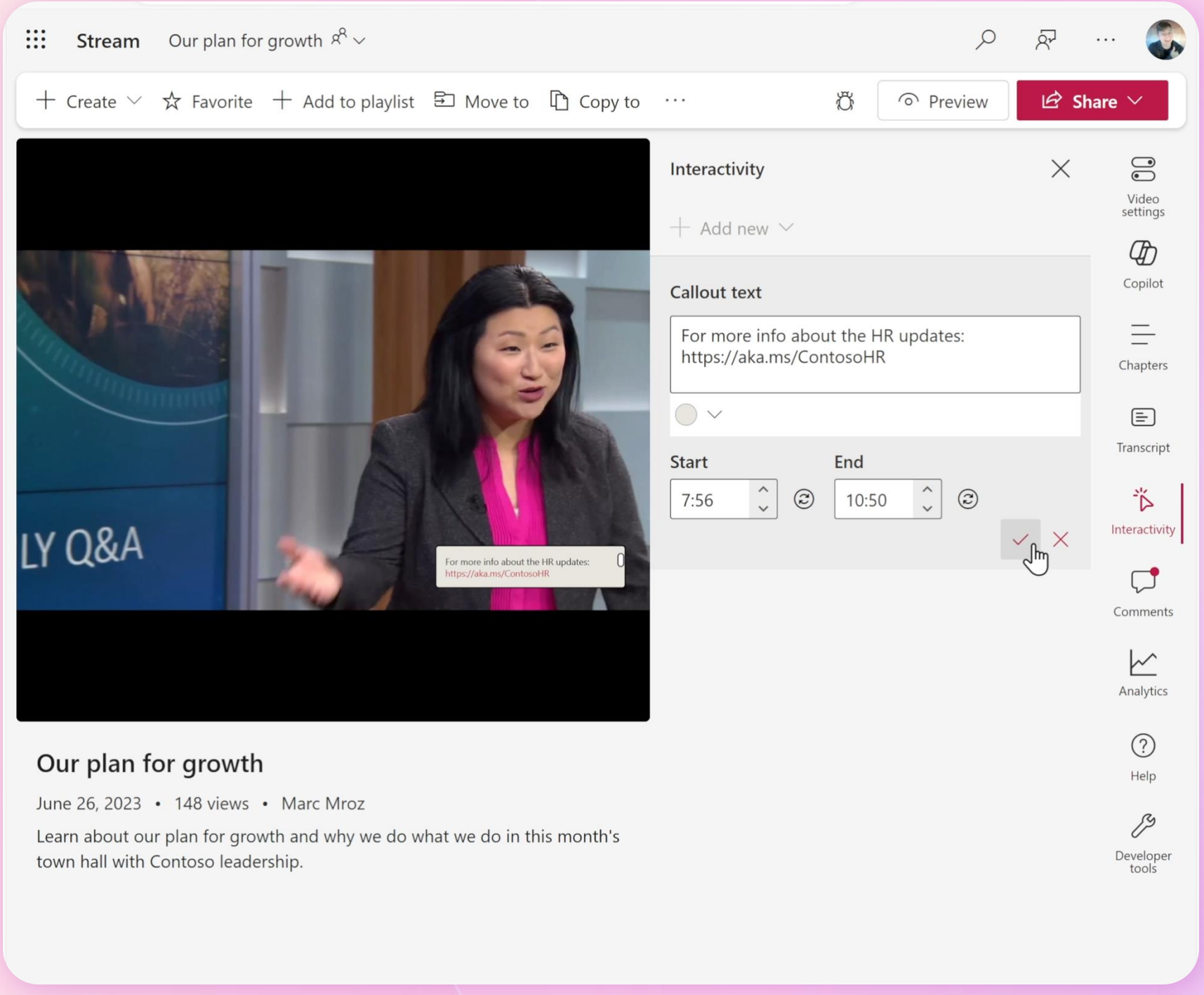

Microsoft Bookings Si... 11/06
You: This is the link to the bookin...


11/06 15:34 Caroline Ellis stopped recording.
11/06 15:34 Meeting ended: 42m 13s
Microsoft Bookings Simplifying your scheduling chaos
11 June 2025 15:00 - 16:00
View recap
1 speaker
4 tasks
Transcript
Attendance
June Spotlight Session B...
34m 2s
Expires in 38 days
11/06 15:34 Recording has been saved to Caroline Ellis's OneDrive


Microsoft Bookings Simplifying your scheduling chaos
IT Champion Ltd
11 June 2025 15:00 - 16:00
Microsoft Bookings
Simplifying Your Scheduling Chaos
Microsoft Stream
CB
KF
Speakers
Topics
Chapters
Caroline Ellis
Is this info useful?
Content
June Spotlight Session Bookings....
Attendance
Open in Stream
Notes
AI notes
Mentions
Transcript
Download
Delete
Search
AI-generated content may be incorrect
Caroline Ellis 0:49
Hi everybody. We're just going to give it a couple of seconds to make sure everybody joins who wants to and then we'll start.
Looks, oh, here we go. Here's more people.
OK. I'll start and I'll let people in if they they arrive late. Welcome everyone to June spotlight session. I can't believe it's already 11th of June.
And today, we're gonna be looking at the Microsoft app called bookings.
It's powerful yet underused app that's included in your Microsoft 365
Is this transcript useful?

Tips

Quick wins to make your videos more engaging and inclusive.





Resources

1. **How to make a video using Microsoft Stream**
   Samantha Bahrini, a product manager at Microsoft, walks through the steps of using Microsoft Stream to create and share a how-to video at work.

2. **Learning Microsoft Stream**
   Via LinkedIn Learning, Gini von Courter shows how to get started using Microsoft Stream.

3. **Microsoft Stream Community Hub**
   Microsoft's own place for everything about Stream.

4. **Microsoft Steam Blog**
   A library of helpful blogs all about what Stream can do.

Thank you

Next session is about Microsoft Whiteboard app.