



SharePoint Additions, Bolt- ons and extras

SharePoint's versatility shines through its powerful additions and integrations.

Migration tools seamlessly import existing data, while knowledge bases and libraries centralize information. Retention labels ensure compliance, and custom workflows automate processes. Trackers and lists boost project management, while asset management features optimise resource allocation.

To harness SharePoint's full potential, organisations turn to our in-house expertise. We guide you through implementation, provide training, and offer ongoing support.

By leveraging our knowledge, organisations can swiftly create a robust SharePoint environment that enhances productivity, collaboration, and data management—maximizing return on investment and avoiding costly missteps in the process.

Migration and importing

This involves moving data from one environment to another, such as from local storage to SharePoint. It's a critical step in setting up your SharePoint environment. Our expertise ensures a smooth transition with minimal downtime.

For any organisation transitioning to SharePoint, migration tools are essential. They allow seamless transfer of existing data from legacy systems, network drives, or older SharePoint versions. This ensures business continuity and preserves valuable historical information, making the switch to a new SharePoint environment smooth and efficient.

Knowledge base and libraries

These are repositories for storing and organising documents and information. They're essential for knowledge management and collaboration. We help set these up to meet your organisation's specific needs.

You can create centralised repositories for company information, policies, and best practices. This fosters a culture of knowledge sharing, reduces time spent searching for information, and ensures consistent access to up-to-date resources across the organisation, regardless of employee location or department.

Retention labels

These are used to manage the life cycle of documents and other content. They help ensure compliance with legal and business governance. We help you implement a retention policy that fits your organisation's needs.

UK businesses must comply with various data protection regulations. SharePoint's retention labels allow organisations to automatically manage document lifecycles, ensuring sensitive information is kept only as long as necessary and then securely disposed of. This feature helps maintain compliance with GDPR and other relevant data UK regulations.

Training

To get the most out of SharePoint users need to understand how to use it effectively. We provide comprehensive training that match to your users knowledge and understanding..

SharePoint training help you maximise your investment. These sessions ensure users at all levels can effectively use SharePoint features, boosting adoption rates and overall productivity within the organisation.

Workflows and automation

These tools automate business processes, improving efficiency and reducing errors. We help you design and implement workflows that streamline your operations.

By implementing automated workflows, UK SMEs can streamline processes like document approvals, leave requests, or expense claims. This reduces manual tasks, minimizes errors, and allows staff to focus on higher-value activities, ultimately improving operational efficiency.

Trackers and lists

These are used to manage tasks, projects, and other items. They're essential for project management and coordination. We set up trackers and lists that fit your workflow.

Small to medium businesses can use SharePoint lists to manage various aspects of their operations, from project task tracking to inventory management. These customisable tools provide real-time visibility into business processes, enabling better decision-making and resource allocation.

Asset management

This involves tracking and managing physical or digital assets. SharePoint can be used as an asset management system, and we can help you set it up.

For organisations with physical or digital assets, SharePoint's asset management features offer a centralised system to track, maintain, and manage resources. This helps optimise asset utilisation, reduce unnecessary purchases, and ensure compliance with maintenance schedules.

Ongoing support

After your SharePoint environment is set up, you'll need ongoing support to handle updates, troubleshoot issues, and make adjustments. We provide reliable, expert support to keep your SharePoint environment running smoothly.

Continuous SharePoint support is crucial for you to address issues promptly, implement updates, and adapt the platform as business needs evolve. This ensures the SharePoint environment remains secure, efficient, and aligned with your goals, maximising long-term value.